

Sullivan County NH

Type of meeting: Board of Commissioners Business Meeting Minutes
Date/Time: Tuesday, April 19th, 2011; 3 PM
Place: Unity County Complex, Sullivan County Health Care Facility, Frank Smith Living Room – 1st Floor, 5 Nursing Home Drive, Claremont NH 03743

Attendees: Commissioners Bennie Nelson - *Chair*, Jeffrey Barrette - *Vice Chair* and John M. Callum Jr. - *Clerk*; Greg Chanis - *County Administrator*; Ted Purdy - *Sullivan County Health Care Administrator*; John Cressy - *Facilities Director*; Ross L. Cunningham - *Department of Corrections Superintendent*; and Sharon Callum - *Administrative Assistant / Minute Taker*

Public attendees: Larry Converse - *Claremont Citizen*, Ethel Jarvis - *Unity Citizen*; and Archie Mountain - *Argus Champion Editor / Eagle Times Reporter*.

3:00 The Chair, Bennie Nelson, brought the meeting to order and led all in the *Pledge of Allegiance*.

Agenda Item No. 1. Sullivan County Health Care Administrator's Report, Ted Purdy - Administrator

Agenda 1.a. Census

Mr. Purdy distributed copies of the following nursing home reports [Appendix A.1-7]:

- March 2011 Medicare, Private, Medicaid, HCBC, Managed Care, Medicare B Revenue report: 134.5 total census vs. budget of 341 – decrease as they were unable to take in admissions for 3-4 weeks due to the flu; high Medicare rate – all patients had rehab therapy, which keeps rate up; Medicaid census a little low – but average rate per day allowed it to come out as positive variance; shy of variance in Medicare B; ended month with a \$44,000 negative variance
- Revenue Review thru 3/31/2011 report: Was just notified \$517,000 bed tax revenue to be received, and will help offset negative variance; Medicare B a bit higher than budget; running negative \$7,685 without ARRA Stimulus funds. Mr. Chanis pointed out, ARRA and ProShare are a mystery at this point, difficult to calculate as one effects the other, and extremely hard to predict
- Sullivan County Nursing Home Quarterly Resident Census – 140.5 average census per quarter, 141.4 budgeted; today's census is 137 with 9 Medicare patients
- Medicare Length of Stay Analysis

- March 2011 Admission Discharge Summary – 11 Admissions/14 Discharges
- YTD FY11 July 2010 to March 2011 Admissions/Discharge Summary – 84 Admissions/91 Discharges

Agenda Item No. 1.b. Staffing

Mr. Purdy indicated Wendy Rastallis accepted the full time SCHC Activities Director position – they are excited about this, and, will be searching for a candidate to fill the full time Activities position she left. There are no other key staff vacancies at this time.

Agenda Item No. 2 Department of Corrections Superintendent's Report, Ross L. Cunningham

Agenda Item No. 2.a. Census

Superintendent Cunningham distributed the April 19, 2011 Daily Report from Sergeant Gokey [Appendix B]. Cunningham confirmed the high numbers for those in other places would be due to various separating issues, such as: family relationships, dual status, behavioral issues; inmates not housed in the facility are on a tickler list and seen weekly by Classification Panel - if issue(s) is cleared, they are brought back in.

Agenda Item No. 2.b. Staffing

Supt. Cunningham noted Officer Chaffee, who just returned from active military duty, has been deployed for a three month training and will be transferred out in July. They brought in a new Correctional Officer this week, and have one position to fill.

Non Agenda Item Inmate Community Services

Supt. Cunningham noted the Town of Cornish has requested inmate help on several projects - Lt. Mellish will be working with the request.

Agenda Item No. 3 County Administrator's Report

Agenda Item No. 3.a. FY '12 Budget Update – Possible Ratification Vote

Mr. Chanis distributed a document titled "FY 2012 Budget Adjustments 4/19/11" [Appendix C], and noted this encompassed all changes made by the Board since day 1 of the FY12 budget reviews. He highlighted on:

- adding revenue from timber sale and barn lease,
- removing the inter fund transfers between Fund 10 and 40 – this will provide a truer picture of the expenses and revenues as the current process inflates both sides – the only transfer that remains will be between Fund 10 and 40 for inmate meals

The Chair asked for public comments.

Larry Converse, Claremont Citizen - questioned if it made more sense to fix the windows prior to installing the air conditioning? Mr. Chanis noted "No. You do not get a huge pay back on window replacements. As part of EECDGBG funds, we are replacing windows in the building and that is getting ready to go out to bid, the cost will be approximately \$50,000 and they will begin with the dining room windows, then, go on to the sun rooms". Cressy briefed the board on current status of air conditioning and window efficiency. Converse questioned if they calculated how much more the project would increase the electric bill by, and, on the air exchange - will that be electric or propane? Mr. Chanis confirmed there was no propane as part of the new system; consumption of electricity will increase, and that will be offset by window units not being used anymore, but no calculations run. Cressy confirmed they knew the total load when all was running, but that time is minimal; there will be a net gain due to window units not running; the new units can run at idle when not needed - this is the most efficient unit on market; fresh air make up is a very important part of the project.

Non Agenda Item Public Hearing Announcement

Mr. Chanis noted the Delegation would be holding a public hearing 4/20/11 6PM at the Ahern Building to review the Boards request for a FY11 supplemental budget to fund the air conditioning project.

3:36 Motion: to approve the fiscal year 2012 county commissioners proposed budget with \$29,172,395 of both revenue and expenses with amount to be raised in prop tax \$14,035,995. Made by: Callum Jr. Seconded by: Barrette. Voice vote: All in favor.

Chanis noted he and Ms. Violette will prepare the MS46, which would require the Commissioner Clerk signature, and once the form is mailed, no earlier than 10 days from mailing, and no later than 20 days, the Delegation will need to hold a public hearing of the proposed budget.

Agenda Item No. 3 b. NH Public Deposit Investment Pool Participation Certificate Discussion

Mr. Chanis distributed a copy of the New Hampshire Public Deposit Investment Pool Advisory Committee March 30, 2011 letter [Appendix D], and discussed Exhibit D Participation Certificate. He noted, they have not participated in this lately as interest rates have been lower with local institutions. The memo notes they will retain the same management.

3:40 Motion: to authorize the County Administrator to sign the Exhibit D Participation Certificate from NH Deposit Investment pool. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Agenda Item No. 3.c. CDBG Public Hearing Update

Mr. Chanis noted a CDBG public hearing is scheduled first on the agenda for the May 3rd 3 PM Board meeting. A script will be forwarded in advance.

Agenda Item No. 3.d. OJJDP FY 2011 Second Chance Act Juvenile Mentoring Initiative Application Update

A copy of the OJJDP FY 2011 Second Chance Act Juvenile Mentoring Initiative (SCAJMI) solicitation notice was distributed to the Board [Appendix E.1-19]. Mr. Chanis noted this is a continuation of the current SCAJMI grant funded program that Alice Ely is Coordinator of and Kevin Warwick directs; and, the contracted vendors will be the same: Child & Family Services, Community Alliance, but with a change to the mentoring portion –they will use Good Will vs. Big Brothers Big Sisters. The grant application budget has not been finalized; application due May 2nd.

3:43 Motion: to apply for continued funding under the OJJDP FY2011 Second Chance Act for the Juvenile Mentoring Initiative. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Agenda Item No. 3.e. NH State Fish & Game Small Grants Application: Mowing Fields

A copy of the NH Fish & Game Department Private Lands Habitat Improvement Program Small Grants Program Application form [Appendix F.1-6] was distributed. County Forester, Chuck Hersey, would like to apply for a \$2,000 grant to use towards mowing the Judkin's and Marshall Pond tracts, approximately 524 acres owned by County, in Aug/Sep of 2011.

3:45 Motion: to authorize the County Administrator and County Forester to apply for the small grants program with NH Fish & Game [for the project noted in the document reviewed]. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Agenda Item No. 3.f. Federal Surplus Distribution Authorization Form

A copy of the Department of Administration Services Surplus Distribution Section Surplus Distribution Application Certification and Agreement Form [Appendix G] was distributed. The County's account is expiring, and this form will renew the account, allow the County the opportunity to remove employee names from the list that are no longer with the County, and add ones that would be authorized, in the future, to stop in at the federal surplus warehouse in Concord to attain items for various County departments.

3:49 Motion: to have the appropriate signatures placed on the document for the federal surplus distribution form. Made by: Callum Jr. Seconded by: Barrette. Voice vote: All in favor.

Agenda Item No. 4. Commissioners' Report

Comm. Nelson noted he recently attended the Sullivan County Cooperative Extension Advisory Council meeting; a "Conversation with the UNH President" is scheduled for May 13th in Claremont.

Ethel Jarvis, Unity Resident / Unity Town Planning Board Chair -noted she saw the barn lease ad in paper and attended today's meeting to review zoning regulation *Title LXIV Planning and Zoning Chapter 674 Local Land Use Planning and Regulatory Powers Governmental Use of Property Section 674:54 [Appendix H]*; in entering a barn lease, they would be sub dividing property; she is the Chair of the Unity Planning Board, and noted they'd have to bring this issue before the board. A discussion commenced regarding formal and verbal opinions received from the County Attorney and a comparison of the issue with the firing range project. In response to Comm. Barrette's questioning as to what local land use ordinance was violated, Mrs. Jarvis noted it was the public party / subdivision - if they did not abide, the town would refer this to their attorney. Comm. Nelson suggested she check with the town's attorney interpretation of Section 674:54, as Marc Hathaway looked at it and his interpretation is that having a horse on the property is a permitted land use.

Larry Converse, Claremont Resident- Questioned if funds were placed in FY12 for the well? Mr. Chanis confirmed approximately \$50,000 was in the Commissioners' proposed budget for this project.

3:39 Ted Purdy, John Cressy, Ross Cunningham, Archie Mountain, Larry Converse and Ethel Jarvis exited the room.

Agenda Item No. 6. Probable Executive Session Per RSA 91-A:3.II.c. for a personnel and security issue

4:04 Motion: to go into Executive Session per RSA 91-A:3.II.c. for a personnel and security matter. Made by: Barrette. Seconded by: Callum Jr. Roll call vote: All are in favor.

4:11 Motion: to come out of Executive Session. Made by: Callum Jr. Seconded by: Barrette. Voice vote: All in favor.

Agenda Item No. 7. Meeting Minutes Review

Agenda Item No. 7.a. April 5th, Public Meeting Minutes

4:12 Motion: to accept the April 5th public meeting minutes as typed. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Agenda Item No. 7.b. April 11th, Public Meeting Minutes

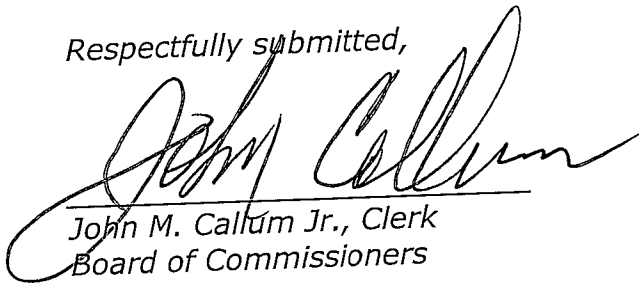
4:13 Motion: to accept the April 11th special meeting minutes as typed. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

Agenda Item No. 7.c. April 5th, 11th and 15th FY12 Work Session Schedule

4:14 Motion: to accept the April 5th – 15th FY 12 Proposed County Budget Work Session with the Commissioners and Department Heads schedule as minutes. Made by: Barrette. Seconded by: Callum Jr. Voice vote: All in favor.

4:14 Motion: to adjourn the meeting. Made by: Callum Jr. Seconded by: Barrette. Voice vote: All in favor.

Respectfully submitted,



John M. Callum Jr., Clerk
Board of Commissioners

JMC/sjc

Date approved: 5/3/2011



Tuesday April 19th, 2011, 3 PM
Sullivan County NH, Board of Commissioners
Regular Business Meeting
AGENDA - Revised

Meeting Location: Unity County Complex - Sullivan County Health Care
Frank Smith Living Room, 1st Floor
MapQuest/Google Address: 5 Nursing Home Drive, Claremont, NH 03743

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|-------------------|----|--|
| 3:00 PM – 3:20 PM | 1. | Sullivan County Health Care Administrator's Report, <i>Ted Purdy</i> <ul style="list-style-type: none">a. Censusb. Staffing |
| 3:20 PM – 3:40 PM | 2. | DOC Superintendent's Report, <i>Ross. L. Cunningham</i> <ul style="list-style-type: none">a. Population/Census Reportb. Staffing Update |
| 3:40 PM – 4:00 PM | 3. | County Administrator's Report <ul style="list-style-type: none">a. FY '12 Budget Update – Possible Ratification Voteb. NH Public Deposit Investment Pool Participation Certificate Discussionc. CDBG Public Hearing Updated. OJJDP FY2011 Second Chance Act Juvenile Mentoring Initiative Application Updatee. NH State Fish & Game Small Grants Application: Mowing Fieldsf. Federal Surplus Distribution Authorization Form |
| 4:00 PM – 4:15 PM | 4. | Commissioners' Report |
| 4:15 PM – 4:30 PM | 5. | Public Participation |
| 4:30 PM – 4:45 PM | 6. | Probable Executive Session Per RSA 91-A:3.II.c. – Personnel & Security Issue |
| 4:45 PM – 4:50 PM | 7. | Meeting Minutes Review <ul style="list-style-type: none">a. April 5th, Public Meeting Minutesb. April 11th, Special Meeting Minutes |
| 4:50 PM | 8. | Adjourn meeting |

The times reflected on this agenda, other than the start time, are estimates. Actual time will depend on level of interest and participation.

March 2011

MEDICARE							
	Mar 2010 Compare	Mar 2010 AVG CENSUS	Mar 2011 Actual	Mar 2011 AVG DAILY CENSUS	BUDGETED	BUDGETED AVG CENSUS	VARIANCE
CENSUS:	222	7	171	6	341	11	-170
REVENUE	\$109,087.42		\$98,315.36		\$167,090.00		-\$68,774.64
AVERAGE RATE PER DAY	\$491.38		\$574.94		\$490.00		\$84.94

PRIVATE							
	Mar 2010 Compare	Mar 2010 AVG CENSUS	Mar 2011 Actual	Mar 2011 AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	808	26	671	22	620	20	51
REVENUE	\$173,780.00		\$157,685.00		\$145,700.00		\$11,985.00
AVERAGE RATE PER DAY	\$215.07		\$235.00		\$235.00		\$0.00

MEDICAID							
	Mar 2010 Compare	Mar 2010 AVG CENSUS	Mar 2011 Actual	Mar 2011 AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	3,368	109	3,328	107	3,410	110	-82
REVENUE	\$475,258.48		\$479,431.75		\$463,555.40		\$15,876.35
AVERAGE RATE PER DAY	\$141.11		\$144.06		\$135.94		\$8.12

HCBC (RESPITE)							
	Mar 2010 Compare	Mar 2010 AVG CENSUS	Mar 2011 Actual	Mar 2011 AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	0	0	0	0		0	0
REVENUE	0		\$0.00		\$424.66		-\$424.66
AVERAGE RATE PER DAY	0		\$0.00		\$0.00		\$0.00

MANAGED CARE							
	Mar 2010 Compare	Mar 2010 AVG CENSUS	Mar 2011 Actual	Mar 2011 AVG DAILY CENSUS	BUDGETED		VARIANCE
CENSUS:	2	0	0	0	0	0	0
REVENUE	\$700.00		\$0.00		\$0.00		\$0.00
AVERAGE RATE PER DAY	\$350.00		\$0.00		\$0.00		\$0.00

	Mar 2010 Compare	Mar 2010 AVG CENSUS	Mar 2011 Actual				
TOTAL CENSUS	4,400		4,170		0		
AVERAGE CENSUS		141.9		134.5	0	141.0	

MEDICARE B REVENUE							
	ACTUAL		Mar 2011 Actual		BUDGETED		VARIANCE
	\$62,312.79		\$34,705.06		\$37,369.88		-\$2,664.82

TOTAL MONTHLY REVENUE VARIANCE	(\$44,002.77)
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Revenue Review thru 03/31/2011

	Annual Budget	274 Days YTD budget	YTD	Variance	
Medicaid	5,457,991	4,097,232	4,322,073	224,841	
Private	1,715,500	1,287,800	1,288,723	923	
Insurance	15,000	11,260	29,521	18,261	
Respite (HCBC)	5,000	3,753	1,749	(2,004)	
Medicaid Assessment	1,826,825	913,413	985,926	72,513	Paid quarterly (two payment made)
ARRA	300,000	150,000	267,118	117,118	Paid quarterly (2 payment rec'd for FY11)
Medicare Part B (Total)	440,000	330,301	360,384	30,082	
Medicare Part A	1,967,350	1,476,860	1,007,441	(469,419)	
Proshare	475,000				Paid at end of FY
Net Variance from Operations				(7,685)	
Net Variance without ARRA				(274,803)	
Misc Income	10,000	7,507	25,795	18,288	
Laundry	85,000	63,808	58,799	(5,009)	
Cafeteria	15,000	11,260	12,352	1,092	
Meals	339,164	254,605	254,367	(238)	
YTD Variance		8,607,800	8,614,248	6,448	
	12,651,830	40,097			

A.3.

Sullivan County Nursing Home
Quarterly Resident Census

Resident Census - FY 11

	TOTAL DAYS	MEDICAID	PRIVATE	SKILLED	HCBC	MANAGED	LEAVE	TOTAL DAYS	
	AVAILABLE	DAYS	DAYS	DAYS	RESPITE	CARE	DAYS	FILLED	
Jul-10	4836	3457	79.69%	588	13.55%	280	6.45%	11	0.25%
Aug-10	4836	3500	79.20%	570	12.90%	349	7.90%	0	0.00%
Sep-10	4680	3489	81.90%	586	13.76%	183	4.30%	0	0.00%
1ST QUARTER	14,352	10,446	80.25%	1,744	13.40%	812	6.24%	1	0.08%
Oct-10	4836	3577	80.96%	660	14.94%	178	4.03%	0	0.00%
Nov-10	4680	3508	82.15%	574	13.44%	186	4.36%	0	0.00%
Dec-10	4836	3607	82.09%	596	13.56%	188	4.28%	0	0.00%
2ND QUARTER	14,352	10,692	81.73%	1,830	13.98%	552	4.22%	0	0.00%
Jan-11	4836	3669	81.71%	607	13.52%	213	4.74%	0	0.00%
Feb-11	4368	3173	79.70%	564	14.17%	243	6.10%	0	0.00%
Mar-11	4836	3325	79.74%	671	16.09%	171	4.10%	0	0.00%
3RD QUARTER	14,040	10,167	80.43%	1,842	14.57%	627	4.96%	0	0.00%
Apr-11	4680	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
May-11	4836	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
Jun-11	4680	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
4TH QUARTER	14,196	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
FY '11 TOTAL	56,940	31,305	80.81%	5,416	13.98%	1,991	5.14%	11	0.03%
YTD AVG.		114.3		19.8		7.3		0.0	

Avg
Census

141.5

142.2

140.5

0.0

Resident Census - FY 10

	TOTAL DAYS	MEDICAID	PRIVATE	SKILLED	HCBC	MANAGED	LEAVE	TOTAL DAYS	
	AVAILABLE	DAYS	DAYS	DAYS	RESPITE	CARE	DAYS	FILLED	
Jul-09	4836	3299	80.09%	617	14.98%	203	4.93%	0	0.00%
Aug-09	4836	3220	77.40%	748	17.98%	192	4.62%	0	0.00%
Sep-09	4680	3153	75.50%	705	16.88%	296	7.09%	22	0.53%
1ST QUARTER	14,352	9,672	77.66%	2,070	16.62%	691	5.55%	22	0.18%
Oct-09	4836	3263	75.65%	746	17.30%	304	7.05%	0	0.00%
Nov-09	4680	3220	77.03%	696	16.65%	264	6.32%	0	0.00%
Dec-09	4836	3453	78.42%	669	15.19%	281	6.38%	0	0.00%
2ND QUARTER	14,352	9,936	77.05%	2,111	16.38%	849	6.58%	0	0.00%
Jan-10	4836	3464	76.60%	590	13.05%	467	10.33%	0	0.00%
Feb-10	4368	3209	79.06%	575	14.17%	262	6.45%	0	0.00%
Mar-10	4836	3491	79.34%	684	15.55%	222	5.05%	0	0.00%
3RD QUARTER	14,040	10,164	78.30%	1,849	14.24%	951	7.33%	0	0.00%
Apr-10	4680	3447	80.39%	651	15.18%	185	4.31%	0	0.00%
May-10	4836	3540	79.98%	707	15.97%	178	4.02%	0	0.00%
Jun-10	4680	3448	79.80%	641	14.83%	226	5.23%	5	0.12%
4TH QUARTER	14,196	10,435	80.05%	1,999	15.33%	589	4.52%	5	0.04%
FY '10 TOTAL	56,940	40,207	78.27%	8,029	15.63%	3,080	6.00%	27	0.05%
YTD AVG.		110.2		22.0		8.4		0.1	

Avg
Census

135.4

140.2

144.2

143.2

Medicare Length of Stay Analysis
Sullivan County Health Care (SC)

A4.
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	Mar 2011	Feb 2011	Jan 2011	Dec 2010	Nov 2010	Oct 2010	Sep 2010	Aug 2010	Jul 2010	Jun 2010	May 2010	Apr 2010	12 Mos.	Calendar YTD
Total Admits & Readmits (All payer types)	11	10	13	10	11	6	5	8	12	8	5	10	109	34
MCR # Admits & Readmits	6	6	8	7	6	6	3	4	9	5	4	5	69	20
MCR # Discharges from facility	3	1	6	3	2		1	1	6		3	2	28	10
MCR Discharged LOS	30.7	23.0	18.8	15.0	10.0		93.0	26.0	28.7		17.3	29.5	24.8	22.8
MCR # End or A/R Change	5	4	1	6	4	2	8	5	2	1	3	2	43	10
MCR End or A/R Change LOS	52.2	31.3	49.0	40.7	36.0	21.5	54.8	45.0	72.0	71.0	50.0	68.0	47.2	43.5
Total Average MCR LOS	44.1	29.6	23.1	32.1	27.3	21.5	59.0	41.8	39.5	71.0	33.7	48.8	38.4	33.2
Total MCR Days	171	243	213	188	186	178	183	349	280	226	178	185	2580	627
Rehab RUGs	171	209	188	150	178	175	173	273	259	210	161	166	2313	568
% of Total MCR Days	100%	86%	88%	80%	96%	98%	95%	78%	93%	93%	90%	90%	90%	91%
Non-Rehab RUGs		34	25	30	8	3	10	76	21	16	17	19	259	59
% of Total MCR Days		14%	12%	16%	4%	2%	5%	22%	8%	7%	10%	10%	10%	9%
Default Days				8									8	
% of Total MCR Days				4%										
A ADL (low dependency)	63	135	139	86	61	80	18	52	34	1	27	41	737	337
% of Total MCR Days	37%	56%	65%	48%	33%	45%	10%	15%	12%		15%	22%	29%	54%
B ADL (medium dependency)	42	58	71	43	30		80	136	102	113	80	56	811	171
% of Total MCR Days	25%	24%	33%	24%	16%		44%	39%	36%	50%	45%	30%	32%	27%
C ADL (high dependency)	66	50	3	51	95	98	85	161	144	112	71	88	1024	119
% of Total MCR Days	39%	21%	1%	28%	51%	55%	46%	46%	51%	50%	40%	48%	40%	19%
Medicare Net Revenue	\$ 98,315	\$ 122,701	\$ 109,063	\$ 98,337	\$ 111,366	\$ 99,462	\$ 88,338	\$ 156,215	\$ 138,829	\$ 119,738	\$ 90,105	\$ 87,042	\$ 1,319,510	\$ 330,079

March 2011								
Admission/Discharge Summary				Admissions		Discharges		
HCB		Home			0		0	
MCD		Assisted Living					5	
		Expired					2	
		Home			4		3	
		Hospital						
		Nursing Home						
			MCD Subtotal		4		10	
MRA		Assisted Living					1	
		Expired					1	
		Home			6		1	
		Hospital						
		Nursing Home					3	
			MRA Subtotal		6			
PVT		Assisted Living					1	
		Expired			1			
		Home						
		Hospital						
		Nursing Home						
		Private home/apartment			1		1	
			PVT Subtotal					
TOTAL					11		14	

YTD FY11

July 2010 to March 2011

July 2016 to March 2017	Admission/Discharge Summary
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Admission/Discharge Summary				Admissions		Discharges	
					1		1
HCB		Home			1		1
					2		
MCD		Assisted Living					22
		Expired			1		5
		Home			15		28
		Hospital			2		
		Nursing Home			20		55
			MCD Subtotal				
MRA		Assisted Living					7
		Expired			1		11
		Home			52		7
		Hospital			2		
		Nursing Home			55		25
			MRA Subtotal				
PVT		Assisted Living					4
		Expired			4		1
		Home			3		5
		Hospital			1		
		Nursing Home					
		Private home/apartment			8		10
			PVT Subtotal				
					84		91
TOTAL							

Month-end Analysis

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4/18/11 2:29 PM
AR6100B

Sullivan County Health Care (SC) For the Month of Mar, 2011

Resident (Res #) (Discharge Date)

Type Balance	Mar/	Feb/	Jan/	Dec/	Nov/	Oct/	Sep/	Aug/	Jul/	Jun/	May/	Apr/	Mar/	Balance
Aged Analysis Summary														
HCB													1,504.00-	1,504.00-
INS	16,077.78	21,979.39	4,162.69	1,223.71	393.14	705.44	6,014.52	12,669.35	4,731.95	7,972.00-	1,179.79	3,942.56	52,161.84	117,270.16
MCD	387,596.99	14,197.79	7,367.81	2,147.12	111.52	3,669.82	2,242.01-	4,254.77-	305.53	1,544.83	2,145.87	7.38-	60,462.52	473,045.64
MCP														
MRA	83,882.36	52,911.21	1,983.80-	137.11	687.07-	0.36	381.64	0.59	0.11-	0.01	0.03	0.43-	6,911.31	141,573.23
MRB	27,763.71	879.89	1,192.12	1,250.02	711.26				21.64-		1,137.84	0.12-	67,105.92	100,019.00
MRB								636.83	2,206.84	1,109.25-	1,123.56-	3,025.00-	66,018.52	78,085.88
MXA	2,122.50	4,103.50	1,698.00	3,025.00	3,532.50				371.19-	994.43	1,012.24	468.59	113.72-	25,976.71
MXB	2,638.92	2,335.16	911.47-	275.53	244.25	87.85-	692.93-							31,768.67
PVT	1,410.15	61,455.22	18,340.10	20,590.87	21,766.75	16,926.15	22,325.00	22,681.50	29,785.24	19,690.00	18,932.57	11,499.01	105,863.61	371,266.17
RES	2,378.37-	7,145.49	2,528.38	3,038.64	3,567.18	1,273.74	8,098.25	2,287.22	2,302.87	1,891.98	1,150.97	1,400.61	23,508.28-	8,796.68
PHC													375.00-	375.00-
HST													800.00	800.00
PIN														
HSR														
Totals:	519,114.04	165,007.65	32,411.83	31,688.00	29,639.53	22,487.68	33,884.47	33,649.53	40,305.11	15,057.81	23,892.10	13,895.53	359,913.15	1,320,746.43
	39.30%	12.49%	2.45%	2.40%	2.24%	1.70%	2.57%	2.55%	3.05%	1.14%	1.81%	1.04%	27.25%	100.00%



Sullivan County Department of Corrections
103 County Farm Rd
Claremont, NH 03743

Intra-Department Memorandum

From: Sergeant D. Gokey
Subject: Daily Report
To: Superintendent Ross L. Cunningham

Date: April 19, 2011

At: Classification Department

POPULATION DATA:

House of Corrections

Male - 43
Female - 11

Pre-Trial Inmates

Male - 16
Female - 3

Protective Custody

Male - 0
Female - 0

Total In-House Population: 73

In-House Population on 04/19/2010 - 65

Unit Breakdown (included in the above count):

Unit 1 - 16

Male Flex - 12

Female Flex - 1

Unit 2 - 6

Male Treatment - 7

Female Treatment - 5

Unit 3 - 14

Male Work Release - 8

Female Work Release - 2

OBS - 2

Jail Total: 38

CCC Total: 35

CENSUS DATA:

Home Confinement/EM

Male - 6
Female - 4

Merrimack County

Male - 2
Female - 0

Cheshire County

Male - 1
Female - 1

Carroll County

Male - 2
Female - 0

Strafford County

Male - 1
Female - 0

Hillsborough County

Male - 2
Female - 0

NHSP/SPU

Male - 7
Female - 0

Grafton County

Male - 2
Female - 0

Weekender

Male - 2
Female - 0

Total Census Population: 103

Census Population on 04/19/2010 - 104

Individuals Housed at SCDOC for other Facilities:

1 - Male from Cheshire County

1 - Female from Hillsborough County

Pre-Trial Services Program - Total: 22

Male - 15
Female - 7

Individuals seen by P&P prior to release:

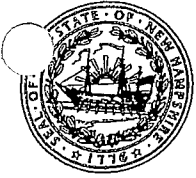
Males - 0

Females - 0

PD J. Coplan to provide information

2012 Budget Adjustments 4/19/11

County Administrator Draft Budget as Printed			Revenue	Expense	\$ Change in Taxes Raised	% Change in Taxes Raised	Notes
			30,130,398	30,130,398	1,115,050	8.38%	
Revisions	Page #	Acct #					
		Various 10.600		(179,165)	935,885	7.03%	Change made in Budget Sense 4/6
Reduce DOC Expenses due to grant funding	67	10.600.13033		(4,000)	931,885	7.00%	Change made in Budget Sense 4/6
Reduce Cleaning Supplies to \$11,000	68	10.600.13039		(3,700)	928,185	6.97%	Change made in Budget Sense 4/6
Reduce Security Supplies to \$16,000	70	10.600.19082		(6,000)	922,185	6.93%	Change made in Budget Sense 4/6
Reduce Gen. Maint/Repair to \$29,000	71	10.600.21097		(10,841)	911,344	6.85%	Change made in Budget Sense 4/6
Remove Floor Equipment	60	10.520.12031		(5,000)	906,344	6.81%	Change made in Budget Sense 4/6
Reduce Advertising to \$27,500	13	10.406.10001		3,200	909,544	6.83%	Change made in Budget Sense 4/6
Add 8wks @ 20hrs @\$20/hr.	13	10.406.11010		245	909,789	6.84%	Change made in Budget Sense 4/6
Add FICA for Above	5	10.400.13037		(733)	909,056	6.83%	Change made in Budget Sense 4/6
Remove UVLSRPC dues	9	10.402.12021		(10,500)	898,556	6.75%	Change made in Budget Sense 4/6
Reduce Audit Expense to \$33,000	115	40.500.12021		(16,500)	882,056	6.63%	Change made in Budget Sense 4/6
Reduce Audit Expense to \$7,500		Various 40.550		(31,754)	850,302	6.39%	Change made in Budget Sense 4/6
Change FT to 1.5 PT	135	40.550.12025		(3,000)	847,302	6.37%	Change made in Budget Sense 4/6
Reduce Dietary Maint to 12000	138	40.550.16061		(13,750)	833,552	6.26%	Change made in Budget Sense 4/6
Reduce Electricity to \$160,000	138	40.550.16062		(2,000)	831,552	6.25%	Change made in Budget Sense 4/6
Reduce Propane to \$30,000	138	40.550.16069		2,000	833,552	6.26%	Change made in Budget Sense 4/6
Increase Gasoline to \$8,000	50	10.484.21097		(5,000)	828,552	6.22%	Change made in Budget Sense 4/6
Reduce 'Gator' to \$10,000	R1	10.100.09090	(5,000)		833,552	6.26%	Change made in Budget Sense 4/6
Reduce Revenue from Fund Balance	124	40.530.13032		(3,000)	830,552	6.24%	Change made in Budget Sense 4/6
Reduce Dietary General Supplies	33	10.440.16069		4,449	835,001	6.27%	Change made in Budget Sense 4/17
Add to Sheriff Gasoline Total = \$24,832		Various		(103,939)	731,062	5.49%	Changes Made in Budget Sense
Change 2% Salary Inc. to 1%		10.100.08055	10,000		721,062	5.42%	Changed in BS 4/17
Add Timber Income		10.700.19082		5,000	726,062	5.45%	Changed in BS 4/17
Add Field Mowing Expense		10.100.08058	725		725,337	5.45%	Changed in BS 4/17
Add St. Saviour Barn Lease Revenue		Various	(574,015)		1,299,352	9.76%	Changed in BS 4/17
Remove Interfund transfers for budgeting (Expense)		Various		(574,015)	725,337	5.45%	Changed in BS 4/17
Remove Interfund transfers for budgeting (Revenue)		Various					
End of Commissioners Adjustments to County Administrator Proposed Budget							
Sub Totals			29,562,108	29,172,395			
Reduce Tax Revenue to equalize			(389,713)				
Final Proposed Commissioners Budget			29,172,395	29,172,395			



Robert A. Fleury
Deputy Bank Commissioner

State of New Hampshire

Public Deposit Investment Pool

53 Regional Drive, Suite 200
Concord, New Hampshire 03301
Tel: (603) 271-3561
Fax: (603) 271-1090

Advisory Committee

State Treasurer
The Honorable Catherine A. Provencher
Commissioner of Revenue Administration
The Honorable Kevin A. Clougherty
NH Municipal Association
Daniel Lynch
NH Association of Counties
Gregory J. Wenger

NH Government Finance Officers Association
Paul T. Micali
Sharon Wickens
NH Bankers Association
Keith Pike
Nicole Pellenz
NH School Boards Association
Vacant

NEW HAMPSHIRE PUBLIC DEPOSIT INVESTMENT POOL Advisory Committee

March 30, 2011

Dear Pool Participant,

After almost two years of work, it is my pleasure to announce that the New Hampshire Public Deposit Investment Pool ("PDIP") advisory committee has completed the PDIP contract review process and has elected to remain with Cutwater Asset Management (formerly MBIA) as its Program Administrator. Cutwater has selected Bank of America to act as custodian of the assets in the pool.

The new contracts were approved by a vote of the advisory committee on March 28, 2011. The operation of the pool, and the process for adding funds and withdrawing funds, will remain relatively unchanged. The Bank Commissioner and advisory committee will still retain oversight over the operation and management of the pool, and will continue to meet quarterly with Cutwater personnel to discuss any issues that may arise. These quarterly meetings, and any special meetings of the advisory committee, are open to the public and noticed on the NH PDIP website and the New Hampshire Banking Department website. If you would like to receive email notification of these meeting notices, please contact Richard Arcand at the Banking Department at 271-3561.

One change being made to the pool's operation is that there will no longer be a credit facility to manage the (albeit limited) risk of the pool. The hard costs associated with maintaining a credit facility, in this economic environment, coupled with the low risk associated with the pool assets, made the purchase of a credit facility untenable.

Instead, in order to maintain confidence in the pool's safe operation, the new agreement requires Cutwater to obtain and maintain a credit rating on the pool. The initial rating has already been completed by Standard and Poor's and the pool was rated AAAM, which is their highest rating.

Another helpful change in the contract is that the cutoff time will be 12:00 noon EST instead of 11:00 a.m. EST. The contribution and withdrawal/payment procedures are specifically addressed in Exhibits A and B to the enclosed Cooperation and Management Agreement.

In order to continue your account under the terms of the new contract, please review the Cooperation and Management Agreement and **execute and return Exhibit D no later than 30 days from the date of this letter**. A postage-paid envelope is provided for your use. You may also wish to review the Program Administrator Agreement (the agreement which appoints Cutwater as the program administrator) and the Custodian Agreement (which appoints Bank of America as the custodian).

If you have any questions about the new agreements, or the continued operation of the pool and your investments in the pool, please contact Jo Ann Klatskin, Regional Director, at 1-800-477-5258 or Client Services at 1-800-395-5505.

We look forward to many more years of successfully balancing appropriate investment strategies with the safety and liquidity that our pool participants expect.

Very Truly Yours,



Robert A. Fleury
Deputy Bank Commissioner
New Hampshire Banking Department

 ORIGINAL

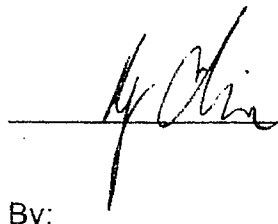
EXHIBIT D

PARTICIPATION CERTIFICATE

The undersigned GREG CHANIS does hereby request that it be admitted as a Participant to the New Hampshire Public Deposit Investment Pool (the "Pool") pursuant to Section 2.3 of the Cooperation and Management Agreement, as amended (the "Agreement") dated as _____, by and between the State of New Hampshire Bank Commissioner and the Participants. By executing and delivering this Participation Certificate, the undersigned agrees that it will become a party to the Agreement, subject to and bound by the obligations and liabilities set forth in the Agreement, including, without limitation, those set forth in Sections 4.10 and 5.3 thereof, and shall have the rights set forth in the Agreement.

The undersigned hereby certifies that GREG CHANIS is the duly designated Representative of the undersigned, as required by the Agreement.

The undersigned hereby certifies that it has taken all necessary action and has received all necessary consents to participate in the Pool, to subject the funds placed by it into the Pool to the terms of the Agreement and to bind itself to the terms of the Agreement.



By: _____

Name: Greg Chanis

Title: County Administrator
County of Sullivan, NH

PARTICIPANT EXECUTION DATE

U.S. Department of Justice
Office of Justice Programs
Office of Juvenile Justice and Delinquency Prevention

OMB No. 1121-0329



The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Office of Juvenile Justice and Delinquency Prevention (OJJDP) is seeking applicants for its Fiscal Year (FY) 2011 Second Chance Act Juvenile Mentoring Initiative. This program furthers DOJ's mission by providing grants to support mentoring and other transitional services essential to reintegrating juvenile offenders into the community.

OJJDP FY 2011 Second Chance Act Juvenile Mentoring Initiative

Eligibility

OJJDP invites applications from public agencies, including state agencies, units of local government (including federally-recognized Indian tribal governments as determined by the Secretary of the Interior), public universities and colleges (including tribal institutions of higher education), and private, nonprofit organizations (including faith-based, tribal, and community organizations). (See "Eligibility," page 3.)

Deadline

Registration with Grants.gov is required prior to application submission. (See "How To Apply," page 8.) All applications are due by 11:59 p.m., Eastern Time, on May 2, 2011. (See "Deadlines: Registration and Application," page 3.)

Contact Information

For technical assistance with submitting an application, call the Grants.gov Customer Support Hotline at 1-800-518-4726 or e-mail support@grants.gov. Grants.gov Support Hotline hours of operation are 24 hours, 7 days a week, except federal holidays.

For assistance with any other requirements of this solicitation, contact the Justice Information Center at 1-877-927-5657 or via email to JIC@telesishq.com. The Center is open Monday through Friday, 8:30 a.m. to 5:00 p.m., Eastern Time. On the solicitation close date, the Center will be open 8:30 a.m. to 8:00 p.m., Eastern Time.

Grants.gov number assigned to this announcement: OJJDP-2011-2934

Release Date: March 2, 2011

**NH FISH & GAME DEPARTMENT
PRIVATE LANDS HABITAT IMPROVEMENT PROGRAM
SMALL GRANTS PROGRAM APPLICATION FORM**

Landowner(s): Please complete this form, attach supporting information as needed, and send to the Regional Wildlife Biologist at the Fish and Game Office closest to the property. Once approved, a signed copy will be returned to you authorizing reimbursement of project costs as indicated on the approval line below. Please note any required special conditions. See List of Practices, Funding Rates and Management Standards for eligible projects and reimbursement rates. Refer any questions to the appropriate Regional Wildlife Biologist.

(Please Print Clearly)

✓ Landowner(s) Name: Sullivan County Commissioners

Mailing address: 14 Main Street
Newport, VT 03773

Phone: _____ (home) _____ (work)

Property location:

Town(s): Unity

Location: Judkins Tract + Marshall Pond Tract

✓ Contact person & Phone (if different than above): Chuck Hersey 863-9200

✓ Total property size in acres (25 acre minimum): 524 acres
of County Farm lands

○ Do you have a written forest or land management plan? ☐ No ☒ Yes

Is there a conservation easement on this property? ☐ No ☒ Yes

If yes, who holds the easement? Town of Unity and SPNHF

What's the expected/desired project date? end of July 2011

✓ What's the total cost of project(s)? \$5,060.00 ☒ Estimated or ☐ Actual

Fish & Game Grant funds requested? 2,000 (\$2000 limit)

Source of other funds for this project, if any (in-kind service, cost-share, etc.)?

✓ Public Access Certification: (please complete one of the following)

☒ My entire property is open to non-motorized public recreation, including hunting and fishing

_____ Acres of this property are open to non-motorized public recreation, including hunting and fishing (indicate number of acres)

The landowner(s) agrees that this area will remain open for public use, including hunting and fishing, without cost for a period of at least five years following the funding of this project by NH Fish and Game. Further, the landowner agrees to implement and maintain the project in accordance with the standards established by the Department and any other conditions identified below.

✓ [Signature]
Landowner(s) Signature

4/19/11
Date

Send completed form to the F&G Regional Office closest to the property (addresses on back).

Office use only.

Funding level approved: _____

Project number: _____

Describe the proposed project(s) and the project site (a separate plan can be attached):

Brush-hog these two old field sites so they do not grow up to weedy vegetation or trees.
The Marshall Pond site is a pheasant stocking area.
Both sites are used as brood habitat by turkeys, and farming habitat for deer.

Fish and Game Department Review and Approval:

Special Conditions, if any: Do not mow in August or September, as it would decrease cover for fall pheasant hunting. Mow in July.

GPS Project Location: Latitude _____ Longitude _____

I support funding this project as described above:

Ted Walski
Regional Wildlife Biologist

4/13/11
Date

Funding approved:

Habitat Program Administrator

Date

Send to the Regional Wildlife Biologist at the office closest to the property:

- | | |
|--|--------------|
| Region 1: Fish & Game, 629B Main St., Lancaster, NH 03584-3612 | 603-788-3164 |
| Region 2: Fish & Game, PO Box 417, New Hampton, NH 03256-0417 | 603-744-5470 |
| Region 3: Fish & Game, 225 Main St., Durham, NH 03824-4732 | 603-868-1095 |
| Region 4: Fish & Game, 25 State Highway 9, Keene, NH 03431 | 603-352-9669 |

Wildlife Project Description
Sullivan County Farm: Marshall Pond and Judkins Farm Lots
Unity, New Hampshire
April 18, 2011

Purpose: The goal of completing wildlife habitat projects on county lands is twofold. Manage wildlife habitat on county lands to benefit as many native wildlife species as possible and serve as an educational area to demonstrate wildlife habitat management techniques for the residents of Sullivan County.

Location: Judkins Farm and Marshall Pond
Unity, New Hampshire.

Projects:
(Please refer to maps for locations of areas described)

Brush hog 46 acres of fields

Marshall Pond: 24 acres

Judkins Farm: 22 acres

Estimated cost: \$5,060.00

Marshall Pond and Judkins Farm properties each contain several fields that have not been mowed for several years. In order to maintain the field habitat the county plans on brush hogging 46 acres of fields in July 2011. The area brush hogged will be all of the fields on Marshall Pond and Judkins Farm lots. Subsequent mowing will occur every two to three years in late summer to maintain the field habitat.

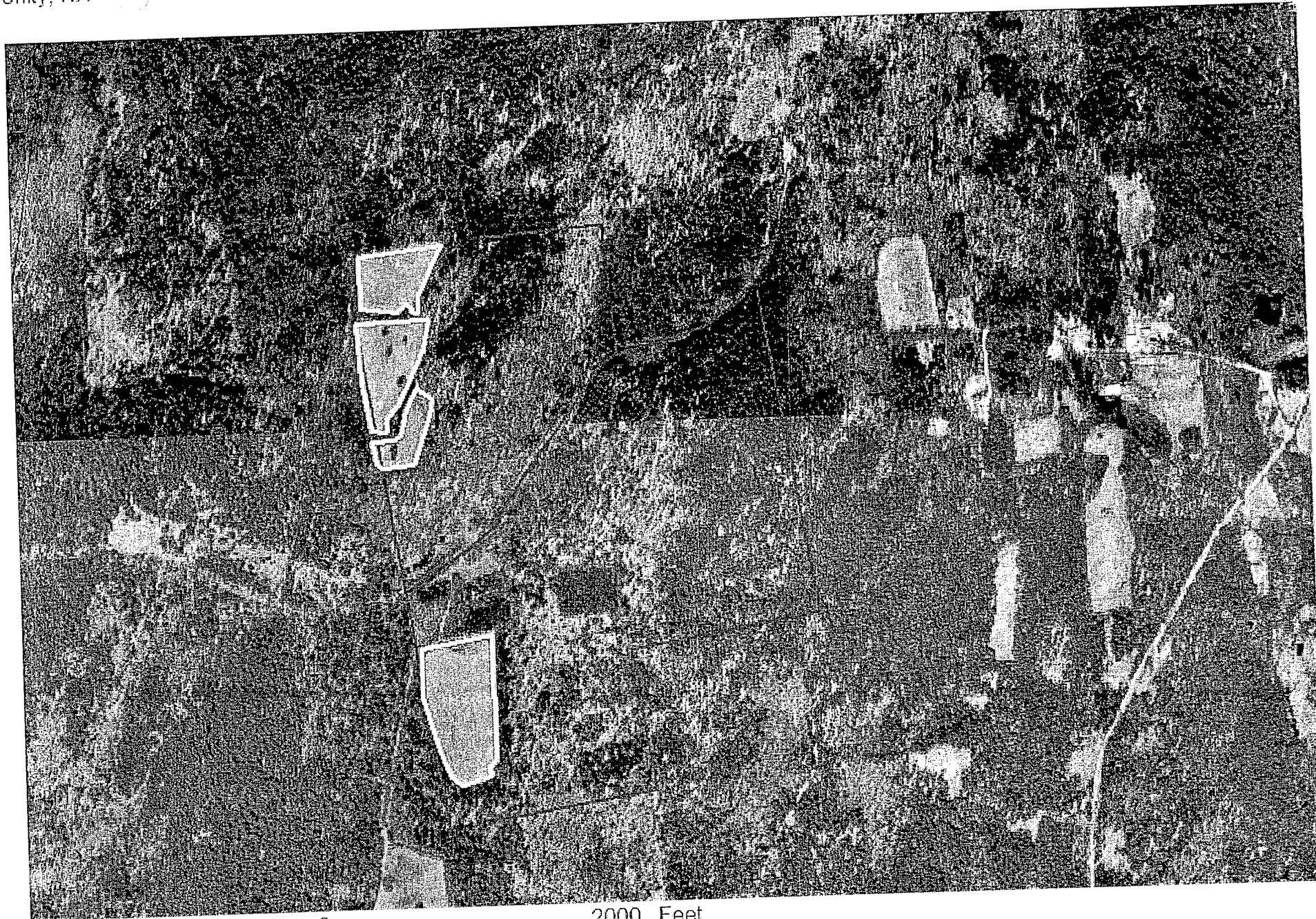
Areas to be mowed are outlined in yellow on attached maps.

Chuck Hersey
Sullivan County Extension Forester
24 Main Street
Newport, NH 03773
603-863-9200
chuck.hersey@unh.edu

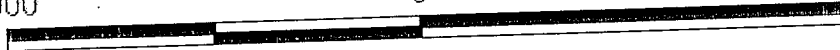
Judkins Farm, Sullivan County Farm
Unity, NH

~~0-011~~ Brush Hog Fields
(fields to be mowed outlined in yellow)

1:8,000 F.4
1998 Aerial Photo



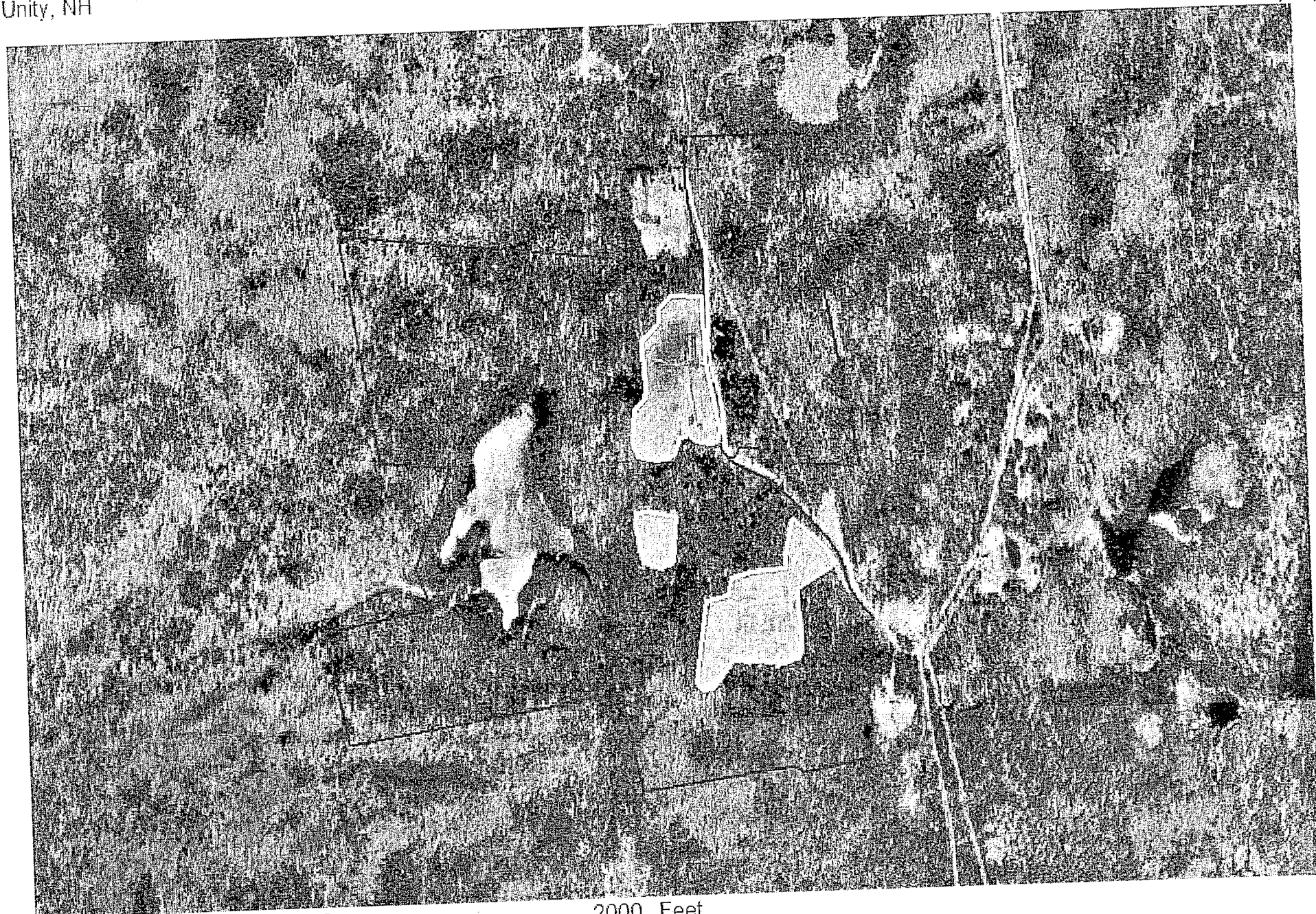
2000 0 2000 Feet



Marshall Pond
Sullivan Co. Farm
Unity, NH

~~2007~~ Brush Hog Fields
(fields to be mowed out in yellow)

1:8,000
1998 Aerial Photo



2000 0 2000 Feet

F.6

**SMALL GRANT PROGRAM
ACCEPTABLE PRACTICES**

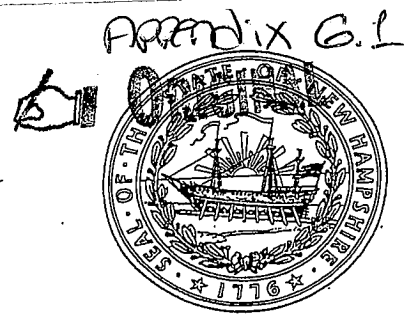
Landowner(s): Sullivan County - County Farm land Regional Biologist: Ted Walst

Property Location: Jacksons Tract and Marshall Pond Tract

<input type="checkbox"/> Release of Wild Apple Trees	_____ trees	at \$10 per tree
<input type="checkbox"/> Release of Fruiting Shrubs	_____ acres	at \$100 per acre
<input type="checkbox"/> Mast Tree Release	_____ trees	at \$10 per tree
<input type="checkbox"/> Softwood Release in Historic Deer Yards	_____ acres	at \$200 per acre
<input type="checkbox"/> Regeneration of Alder/Aspen/Birch - Hand Tools	_____ acres	at \$150 per acre
<input type="checkbox"/> Regeneration of Alder/Aspen/Birch - Brush Hog	_____ acres	at \$60 per acre
<input type="checkbox"/> Regeneration of Alder/Aspen/Birch - "Brontosaurus"/Chipper	_____ acres	at \$300 per acre
<input type="checkbox"/> Brush Clearing - Hand Tools	_____ acres	at \$150 per acre
<input type="checkbox"/> Brush Clearing - Brush Hog	_____ acres	at \$60 per acre
<input type="checkbox"/> Brush Clearing - "Brontosaurus"/Chipper	_____ acres	at \$300 per acre
<input type="checkbox"/> Mowing to Maintain Grasslands & Shrublands	_____ acres	at \$45 per acre
<input type="checkbox"/> Creation of Openings - Seed, Lime & Fertilizer	_____ acres	at \$400 per acre
<input type="checkbox"/> Creation of Openings - Stump, Level, Spread material	_____ acres	at \$450 per acre
<input type="checkbox"/> Maintenance of Openings - Seed, Lime & Fertilizer	_____ acres	at \$400 per acre
<input type="checkbox"/> Maintenance of Openings - Mow	_____ acres or 1/2 mile	at \$45 per acre or 1/2 mile
<input checked="" type="checkbox"/> Maintenance of Openings - Brush Hog	<u>46</u> acres or 1/2 mile	at \$60 per acre or 1/2 mile
<input type="checkbox"/> Establish Cool Season Grasses - Initial Seeding	_____ acres	at \$300 per acre
<input type="checkbox"/> Establish Cool Season Grasses - Lime & Fertilizer	_____ acres	at \$350 per acre
<input type="checkbox"/> Establish Warm Season Grasses - Initial Seeding	_____ acres	at \$600 per acre
<input type="checkbox"/> Establish Warm Season Grasses - Lime & Fertilizer	_____ acres	at \$150 per acre
<input type="checkbox"/> Wetland Restoration - Beaver Pipe Construction	_____ pipes	at \$100 per pipe
<input type="checkbox"/> Wetland Restoration - Fencing to Avoid Beaver Plugging	_____ lineal feet	at \$1.5 per lineal foot
<input type="checkbox"/> Wetland Restoration - Wood Duck Nest Box Construction	_____ boxes	at \$10 per box
<input type="checkbox"/> Wetland Restoration - Nest Box Installation	_____ boxes	at \$25 per box
<input type="checkbox"/> Wetland Restoration - Tile Busting	_____	at \$200 per each
<input type="checkbox"/> Wetland Restoration - Ditch Plugging	_____	at \$250 per each
<input type="checkbox"/> Wetland Restoration - Removing Old Fill	_____ cubic yards	at \$5.25 per cubic yard
<input type="checkbox"/> Other: _____		Cost: _____



DEPARTMENT OF
ADMINISTRATIVE SERVICES
SURPLUS DISTRIBUTION SECTION
144 CLINTON STREET
CONCORD NH 03301
603/271-3239



APPLICATION, CERTIFICATION AND AGREEMENT FORM FOR FEDERAL SURPLUS PROPERTY

ELIGIBILITY: The Surplus Distribution Section shall determine the eligibility of applicants to participate in and receive surplus personal property through the program established by the Federal Property and Administrative Services Act of 1949 (40 U.S.C. 484) as amended by Public Law 94-519. Standards and guidelines contained in FPMR 101-44-207 shall be followed in making the determination of eligibility for each applicant.

TO ESTABLISH ELIGIBILITY, APPLICANTS SHALL BE REQUIRED TO CERTIFY THAT THE APPLICANT IS:



(1) PUBLIC AGENCY

A. Complete a Surplus Distribution Application Certification and Agreement Form.



(2) NON-PROFIT EDUCATION, HEALTH OR HOMELESS INSTITUTION OR ORGANIZATION

A non-profit educational or public health institution or organization such as a medical institution, hospital or clinic, health center, school college, university, school for the mentally retarded, school for the physically handicapped, child care center, radio and television station licensed by the public, or library serving free all residents of a community, district, state or region, which is exempt from taxation under Section 501 of the Internal Revenue Code of 1954, for the purposes of education or public health including research for any such purpose.

A. Complete a Surplus Distribution Application Certification and Agreement Form.

B. Provide a documentary evidence of Tax-Exempt Status under Section 501 (c)(3) of the Internal Revenue Code of 1954. (Letter from IRS)

C. Provide documentary evidence that it and/or its programs are approved, accredited or licenses: (Must provide a current copy of approval, accreditation or license)

D. Explanation of Program (pamphlet or letter)

All surplus government property requested and accepted by the applicant will be usable in their programs within the State of New Hampshire, and required for its own use to fill an existing need and will not be acquired for any other use or purpose or for sale.

Funds are available to pay for the costs of care and handling incident to the donation, including packing, preparation for shipment, loading, transportation and warehousing of said property and any service charges assigned by the State Agency.

TERMS & CONDITIONS

Property acquired shall be on an "as is, where is" basis without warranty of any kind. All property acquired will be put in use for the purposes for which acquired within one year from the date of acquisition and used for one year or returned at no cost to the State Agency or release such property to such persons as the agency shall designate.

All property requested and accepted will be used only for public purposes, education or public health purposes.

All passenger motor vehicles and any items of property having a government acquisition of \$5,000.00 or more, and any items of property that have characteristics that require special handling or use limitations must be used in an approved program for a period of 1 to 2 years as determined by the State Agency or General Services Administration.

The applicant will not sell, trade, lease, lend, bail, encumber or otherwise dispose of property or remove it for use outside that State without prior written approval of the State Agency. In case of any such disposal without such written approval, the applicant at the option of the State Agency or the General Services Administration shall be liable to the United States of America for the proceeds of the disposal or for the fair market value of the property at the time of such disposal as determined by the State Agency. The applicant shall make such reports to the State Agency on the use, condition and location of property and on other pertinent matters as may be required by the State Agency or the General Services Administration.

The State Agency may amend, modify or grant release on any terms and conditions, reservations, or restrictions, provided that the conditions pertinent to each situation have been affirmatively demonstrated to the prior satisfaction of the State Agency.

At the option of the State Agency, the donee may abrogate the terms and conditions in above by the payment of an amount as determined by the State Agency.

All aircraft having an acquisition cost of \$5,000.00 or more and vessels 50' and over shall be subject to the terms and conditions of the conditional Transfer Document executed by the authorized donee representative.

CIVIL RIGHTS ASSURANCE

Assurance to be executed by authorized representative of donee activity prior to receiving donations of surplus property from the State Surplus Property Agency on and after October 17, 1977.

This applicant, hereinafter called "the donee," hereby agrees that the program for or in connection with which any property is donated to the donee will be conducted in compliance with, and the donee will comply with and will require any other person (any legal entity) who through contractual or other arrangements with the donee is authorized to provide services or benefits under said program to comply with all requirements imposed by or pursuant to the regulations of the General Services Administration (41 CFR 101-6.2) issued under the provisions of Title VI of the Civil Rights Act of 1964, Section 606 of Title VI of the Federal Property and Administrative Services Act of 1949, as amended, Section 504 of the Rehabilitation Act of 1973, as amended, Title IX of the Education Amendments of 1972, as amended, Section 393 of the Age Discrimination Act of 1975 to the end that no person in the United States shall on the ground of race, age, color, national origin, or sex, or that no otherwise qualified handicapped person shall solely by reason of handicap, be excluded from participation in, be denied the benefit of, or be subjected to discrimination under any program or activity for which the donee received Federal assistance from the General Services Administration, and hereby gives Assurance that it will immediately take any measures necessary to effectuate this agreement.

The donee further agrees that this agreement shall be subject in all respects to the provisions of said regulations; that this agreement shall obligate the donee for the period during which it retains ownership or possession of any such property; that the United States shall have the rights to seek judicial enforcement of this agreement; and, this agreement shall be binding upon any successor in interest of the donee and the word "donee" as used herein includes any such successor in interest.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION-LOWER TIER COVERED TRANSACTIONS

This certification is required by the General Services Administration regulations implementing Executive Order 12549-4 1 CFR 105-68-for all lower tier transactions meeting the requirements stated at 41 CFR 105-68.110.

INSTRUCTIONS FOR CERTIFICATION

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous

certification, in addition to other remedies available to the Federal Government, the department of agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or had become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Covered sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from covered transactions, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the List of Parties Excluded from Federal Procurement and Nonprocurement Programs.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals in presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

APPLICANT HEREBY AGREES TO THE TERMS & CONDITIONS AND HAS APPROVED THE ATTACHED DELEGATION OF AUTHORITY.

Legal Name of Applicant County of Sullivan, NH
 Address 14 Main Street City/Town Newport Zip Code 03773
 Telephone No. 603.863-2560 Fax No. 603.863-9314 Date of Application 4/19/2011

Chairman of the Board and/or
Administrator's Signature

Bennie Nelson 1/3/2015
 Signature Bennie Nelson, Chair Term Expiration Date

Board Member or Selectman

Jeffrey Barrette, V. Chair 1/3/2013
 Signature Jeffrey Barrette, V. Chair Term Expiration Date

Board Member or Selectman

John M. Callum Jr Clerk 1/3/2013
 Signature John M. Callum Jr Clerk Term Expiration Date

DEPARTMENT OF ADMINISTRATIVE SERVICES
SURPLUS DISTRIBUTION SECTION
144 CLINTON STREET
CONCORD NH 03301
603/271-3239

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LEGAL NAME OF APPLICANT: County of Sullivan Cust #: _____

I hereby formally delegate authority to the following persons to sign for surplus property in the name of the above named public or non-profit organization.

Greg Chanis, County Administrator

NAME Type or Print

SIGNATURE

John Cressy, Facilities Director

NAME Type or Print

SIGNATURE

Steven Arsenault, Maintenance Foreman

NAME Type or Print

SIGNATURE

Ross L. Cunningham, DOC Superintendent

NAME Type or Print

SIGNATURE

Sharon Callum, Administrative Assistant

NAME Type or Print

SIGNATURE

Dodi Violette, Account Clerk I

NAME Type or Print

SIGNATURE

Sharron King, Registry of Deeds

NAME Type or Print

SIGNATURE

Marc Hathaway, County Attorney

NAME Type or Print

SIGNATURE

Mel O'Sullivan, County Attorney's Office

NAME Type or Print

SIGNATURE

Cindy Vezina, Victim Witness Coordinator

NAME Type or Print

SIGNATURE

NAME Type or Print

SIGNATURE

NAME Type or Print

SIGNATURE

For State Agency Use ONLY

STATE AGENCY FOR SURPLUS PROPERTY

The undersigned hereby certifies that the above applicant is eligible under the Federal Property and Administrative Services Act of 1949 as amended as pertinent.

SUPERVISOR

STATE AGENCY SIGNATURE

TITLE

DATE

TITLE LXIV PLANNING AND ZONING

CHAPTER 674 LOCAL LAND USE PLANNING AND REGULATORY POWERS

Governmental Use of Property

Section 674:54

674:54 Governmental Land Uses. —

I. In this section, "governmental use" means a use, construction, or development of land owned or occupied, or proposed to be owned or occupied, by the state, university system, the community college system of New Hampshire, or by a county, town, city, school district, or village district, or any of their agents, for any public purpose which is statutorily or traditionally governmental in nature.

II. The state, university system, community college system of New Hampshire, county, town, city, school district, or village district shall give written notification to the governing body and planning board, if such exists, of a municipality of any proposed governmental use of property within its jurisdiction, which constitutes a substantial change in use or a substantial new use. Written notification shall contain plans, specifications, explanations of proposed changes available at the time, a statement of the governmental nature of the use as set forth in paragraph I, and a proposed construction schedule. Such notification shall be provided at least 60 days prior to the beginning of construction. Either the governing body or planning board of the municipality may conduct a public hearing relative to the proposed governmental use. Any such hearing shall be held within 30 days after receipt of notice by the governing body or planning board. A representative of the governmental entity which provided notice shall be available to present the plans, specifications, and construction schedule, and to provide explanations. The governing body or planning board may issue nonbinding written comments relative to conformity or nonconformity of the proposal with normally applicable land use regulations to the sponsor of the governmental use within 30 days after the hearing.

II-a. Any use, construction, or development of land occurring on governmentally owned or occupied land, but which is not a governmental use as defined in paragraph I, shall be fully subject to local land use regulations.

II-b. The construction and operation of any solid waste disposal facility on land owned or occupied by any city or town within another city or town shall be subject to local land use regulations to the same extent as if the land were owned and occupied by a private entity. Nothing in this paragraph shall affect the construction and operation of a solid waste facility on land owned by a solid waste management district formed under RSA 53-A or RSA 53-B or any combination of municipalities authorized by an act of the general court, if the land is located within a city or town that is part of the district.

III. This section shall not apply to:

(a) The layout or construction of public highways of any class, or to the distribution lines or transmission apparatus of governmental utilities, provided that the erection of a highway or utility easement across a parcel of land, shall not, in and of itself, be deemed to subdivide the remaining land into 2 or more lots or sites for conveyance for development purposes in the absence of subdivision approval under this title. For purposes of this subparagraph, "transmission apparatus" shall not include wireless communication facilities.

(b) The erection, installation, or maintenance of poles, structures, conduits and cables, or wires in, under, or across any public highways under RSA 231, or licenses or leases for telecommunication facilities in, under, or across railroad rights of way. For purposes of this subparagraph, "structures" shall not include wireless communications facilities.

IV. In the event of exigent circumstances where the delay entailed by compliance with this section would endanger public health or safety, the governor may declare a governmental use exempt from the requirements of this section.

Source. 1996, 262:1. 1998, 281:2. 2007, 29:1, eff. May 14, 2007; 361:32, eff. July 17, 2007.